

IN THE EVENT CENTER

crafts show

The logo for the 'crafts show' features the word 'crafts' in a dark blue, sans-serif font and 'show' in a light orange, sans-serif font. The 'o' in 'show' is replaced by a circular icon of a button with four holes. To the right of 'crafts' is a dark blue paint palette with a light orange paintbrush resting on it.

Saturday, October 25, 2025 - 10 AM – 3 PM

Grand Falls Casino & Golf Resort
1415 Grand Falls Blvd, Larchwood, IA 51241

Grand Falls Casino & Golf Resort is hosting an inspiring Craft Show in the Event Center. This event will feature homemade and handcrafted items to showcase local business and their products. The Craft Show is looking for unique vendors from the tri-state area and will give them an opportunity to meet new clients and increase their exposure and sales.

Due to Event Center space, the number of exhibitors is limited. Included in this letter you will find an application form to be completed. We anticipate booth space to fill quickly, so your prompt reply is strongly encouraged.

There will be a \$50 charge per booth that is Non-Refundable.

Limited One Booth Per Person, No Exceptions.

The deadline for registration is Friday, October 10, 2025.

Vendors will be notified of their acceptance into the Fall Craft Show by Friday, October 17, 2025.

If you have any questions, please contact Hallie Carlson at (712) 777-7777 ext. 3870 or email:
Hallie.Carlson@grandfallsresort.com

EXHIBITOR INFORMATION AND PROCEDURES

Booth Space: Booth size is approximately 8' deep x 10' wide and includes one eight-foot draped table and two chairs. If you need an additional table or chairs, please note the request on the registration form. Extra tables are limited to a first come first served basis. If you would like to bring your own tables, you are welcome to do so. All other display materials are up to the exhibitors to provide and display.

Set-Up: You may arrive as early as 7 AM on Saturday, October 25, to set up your exhibit. For the safety of our visitors, all displays and materials must be in place by 9:30 AM. When you arrive, check in at the registration table outside of the Event Center to receive booth assignments and further direction. The Entertainment Coordinator reserves the right to choose booth placement. Carts for moving items in and out of the property will not be provided.

Tear-Down: Vendors are expected to staff their booth throughout the entire event. You may disassemble your booth after 3 PM. Tear down and clean up must be complete by 4 PM. Those who choose to tear-down early will not be asked back to future expos or events.

Electrical/Wi-Fi Access: We will do our best to address requests for electricity. Wi-Fi will be available; however, please note sometimes technology fails. We encourage you to bring cash and change for all your sales needs.

Parking: Please be courteous to fellow vendors and event attendees and move vehicles away from the entrance to the Event Center immediately following the delivery of products and displays to exhibit areas.

Food Service: All vendors can eat at Big Drop Café, but please note they will likely be busy the day of the event.

Door Prizes: We are asking all exhibitors to bring a door prize to offer to guests, which will contribute to the fun and excitement of the Fall Craft Show. Please limit each door prize to under a \$50 value. This is optional since you are paying a booth fee. Each vendor will be responsible for picking and contacting winner(s). Vendors are responsible for getting the prizes to the winners. Grand Falls will not hold any door prizes or contact any winners on behalf of vendors.

Iowa Tax Information: You must submit your application before October 10, 2025. If we do not have the form before, there will be no guarantee we will have a spot for you at our event. Every vendor must have a permanent Iowa Tax License. To obtain the license you will need to e-mail idr@iowa.gov or visit the website at <https://tax.iowa.gov/please-read-you-register-your-business>. You can also call the Iowa tax payers service number at (515) 281-3114 or (800)-367-3388. The state of Iowa no longer issues Temporary Tax Forms. It is free to apply. It is in your best interest to apply for this as soon as possible, as it takes four to six weeks to receive your Iowa Tax Number.

Other Vendor Rules: The sale of alcohol is strictly prohibited during this event.

While we welcome businesses and craft vendors to participate in the Fall Craft Show, Grand Falls Casino and Golf Resort reserves the right to limit the number of multi-level marketing (MLM) and network marketing businesses at the event.



VENDOR REGISTRATION FORM

Return to Hallie Carlson; 1415 Grand Falls Blvd; Larchwood, IA 51241 or email:

Hallie.Carlson@grandfallsresort.com *Make Check out to Grand Falls Casino; Attn. Hallie Carlson*

Registration deadline is October 10, 2025. Space is limited, please reply promptly.

Business Information

Business Name/

Description: _____

*Tax ID: _____

Address: _____

Street Address

Apartment/Unit #

City

State

ZIP Code

Phone: _____

Email: _____

Facebook Page/

Website (if

available): _____

Contact Person: _____

Vendor Information

Please write down if you will be needing any of these items: Wi-Fi, Electricity, and Extra Table (Limit of One Per Person)

***Must present proof of Iowa Tax ID prior to October 10, 2025.**

No changes will be allowed on the day of the event, so please make all requests prior to the event.

Any additional requests may be denied or subject to additional fees.